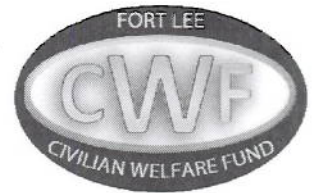


FORT LEE

CIVILIAN WELFARE FUND



MINUTES

From Email Vote 8/27/2013

An opportunity presented itself in which a local jewelry store offered to provide the CWF with Jefferson Cups for the cost of \$25 each, which includes engraving. Due to lack of supply, to take advantage of this opportunity, the CWF could not wait until the next meeting.

In this case, the Charter allows the President the option of conducting a vote by email.

1. On August 27, 2013, the President sent out the proposal regarding the Jefferson Cups. The actual email is below:

Because so many individuals (leadership and civilians) have come forward and expressed their desire to continue with the traditional Jefferson Cup for retirees, Susan looked into this since our old vendor is out and no longer able to provide. If approved, civilian retirees would be offered the CHOICE of the new Mahogany Keepsake Box with "Civilian Retiree" medallion OR the traditional Jefferson Cup which the retiree or an office representative could get engraved for free.

Susan has obtained a local jeweler who is willing to provide CWF with a Jefferson Cup at a cost of \$25 each (to include engraving). The cost for these cups is reflected as \$47 in the book. We must act quickly if we want to take advantage of this opportunity. He can order as many as 200 which would be a total of \$5,000. If this is approved, the CWF would not need to purchase retirement gifts for several years.

A vote is needed from primary Council members today or the alternate in the event the primary is out of the office.

For clarity, votes are needed from the following individuals:

Primary Alberta Eddy or Alternate Caroline Williams
Primary Denise Smith or Alternate Linwood Smith
Primary Rosa Woodley or Alternate Rachel Brendel
Primary Steve Jones or Alternate Joy Galloni
Primary Elitha Dunn or Alternate Kirk Dube
Primary Queen Bundy or Alternate Khandice Brooks
Primary Kathy Cunningham or Alternate Frank Schneck
Primary Kenneth Bolton or Alternate Sammy Couch
Primary Ken Kester or alternate Adrienne Johnson

Please call Susan or myself if you have any questions. Respond via email with: Yes to purchase the Jefferson Cups or No to purchase Jefferson Cups.


2. RESULTS

KAHC -- YES
ALU -- NO
DECA -- YES
AIR FORCE -- YES
DCMA -- NO
USAFMSA -- NO
SEC LEE -- YES
NEC LEE -- YES

All in favor: 8
Motion was passed.


KIMBERLY K. FRIZZ (Date)
Chairperson


SUSAN N. GARLING (Date)
Fund Manager


PAUL K. BROOKS (Date)
Colonel, US Army
Garrison Commander

Encl